



Yuba County, California



BOARD MEETING AGENDA

**Reclamation District 784
1594 Broadway Street
Arboga, CA 95961-8821**

Meeting Description:

Reclamation District No. 784 Board of Trustee’s Board Meeting

Date: November 1, 2022 Time: 10:00 a.m. Location: Reclamation District 784 Office

This Meeting Will Be Accessible To The Public In Person or Via Zoom Meeting

Join Zoom Meeting (Copy and paste link into search field of an internet browser)

<https://us02web.zoom.us/j/81038854262?pwd=OTQwRDRvdFI5akVwcEdRK3RLSUJCUT09>

Meeting ID: 810 3885 4262

Passcode: 7842020

To participate via the audio only teleconference, dial into the meeting by calling:

1-253-215-8782 US

OR

1-301-715-8592 US

Enter Meeting ID: 810 3885 4262

Enter Passcode: 7842020 (You may be prompted to enter this twice)

1. Call to Order: Welcome to the Reclamation District 784 Board of Trustees Meeting.

Roll Call: Rick Brown – RD784 Board President, David Read – RD784 Board Vice President, Joe Danna – RD784 Trustee, Sarbdeep Atwal – RD784 Trustee, Jared Hastey – RD784 Trustee, Kimberly Ford – RD784 Deputy Secretary of the Board, Patrick Meagher – RD784 Secretary of the Board, Jess McLaughlin – RD784 Field Superintendent, Sean Minard – RD784 Engineer, and Jesse Barton - RD784 Attorney.

2. Open Session:

3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.

Consent Items

4. <i>Approve Meeting Minutes -</i>
5. <i>Approve Checks and Warrants -</i>
<i>Discussion Items</i>
6. <i>Board to Consider Approving an LWA Amendment Request for Benefit Assessment Roll Administration Through the End of FY 2022-2023 –</i>
7. <i>Board to Consider Self-Nominating RD784 as a Special District Candidate in Preparation for the Upcoming GSRMA Board Member Election –</i>
8. <i>Board to Consider Authorizing the General Manager to Execute a Quitclaim Deed for the Mall Ditch –</i>
9. <i>Board to Receive Information Regarding a Letter in Support of TRLIA Local Cost Share Funding Requests to YWA for the Climate Resiliency Project –</i>
10. <i>Board to Receive an Update on the USACE Urban Levee Screening Risk Assessment for the Plumas Lake Basin –</i>
11. <i>Board to Consider Approving an Amended Budget for FY 2022-2023 to Adjust for the Actual DWR FMAP Grant Amount Awarded for 2023 and Remaining DWR and YWA Grant Funds from FY 2021-2022 –</i>
12. <i>Board to Receive the Monthly Budget Snapshot –</i>
13. <i>Field Manager’s Report -</i>
14. <i>Administrative Assistant’s Report -</i>
15. <i>General Manager’s Report -</i>
16. <i>Adjournment</i>
<i>The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting and is available for public inspection during normal business hours.</i>
<i>If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This follows compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.</i>

Reclamation District 784
Regular Board Meeting Agenda Briefing
November 1, 2022

This Meeting Will Be Accessible To The Public In Person or Via Zoom Meeting

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<https://us02web.zoom.us/j/81038854262?pwd=OTQwRDRvdFI5akVwcEdRK3RLSUJCUT09>

Meeting ID: 810 3885 4262

Passcode: 7842020

1. Call to Order:
2. Open Session:
3. Public Comment:

Consent Items:

4. Approve Minutes:
5. Approve Checks and Warrants:

Discussion Items:

6. Board to Consider Approving an LWA Amendment Request for Benefit Assessment Roll Administration Through the End of F.Y. 2022-2023: In May 2022, the Board authorized LWA services through October 2022 in the amount of \$53,500. The requested budget amendment to extend services through June 30, 2023 is \$15,500 to cover payment and delinquency tracking, filing liens, and additional effort due to significant increase in land use changes from development. (See Handout)
7. Board to Consider Self-Nominating RD784 as a Special District Candidate in Preparation for the Upcoming GSRMA Board Member Election: There is currently a vacancy of the Special District Representative position on the GSRMA Board of Directors. The deadline for Special Districts to self-nominate is December 19, 2022. Once the nomination period is closed, GSRMA will conduct an election among all Special District members between February 1, 2023 and April 14, 2023. The District that wins the election can then appoint a member of their governing board. (See Handout)

8. Board to Consider Authorizing the General Manager to Execute a Quitclaim Deed for The Mall Ditch: In 2005, the District was granted an easement deed by Feather River Center LLC along the southwest edge of 6000 Lindhurst Avenue. At the time, the purpose was to allow access to operate and maintain a concrete lined storm water drainage ditch, also known as the "Mall Ditch". Because of County drainage improvements underway within the general area, the Mall Ditch will be eliminated from the District's drainage system once the County improvements are completed. The GM is requesting authorization to execute the quitclaim deed (s), once all current owner/entity information is obtained and after District counsel approval. (See Map)

9. Board to Receive Information Regarding a Letter in Support of TRLIA Local Cost Share Funding Requests to YWA for the Climate Resiliency Project: TRLIA is seeking funding through both the CA DWR Urban Flood Risk Reduction (UFRR) and FEMA Building Resilient Communities (BRIC) grant programs to improve flood protection for the RD784 urban levee system. The funding request will support one project and one study. The first is the Climate Resiliency Project and includes design and construction of improvements to specific levee segments to provide a uniform level of flood protection for the communities of Linda, Olivehurst, and Plumas Lake. The second element is the Goldfields Multi Benefit Project Feasibility Study that is intended to potentially replace the South Training Wall with another structure that would allow expanding of the Yuba River Floodway. The UFRR local cost share funding request is \$536,000 and the FEMA BRIC local share is approximately \$8.45M. The YWA funding request will leverage over \$30M of state and federal funds to reduce flood risk in Yuba County. With the consent of Rick Brown, staff provided the letter to meet timeline needs. (See Handout)

10. Board to Receive an Update on the USACE Urban Levee Screening Risk Assessment for the Plumas Lake Basin: At the August 2 Board meeting, staff informed the Board that the USACE – Sacramento District Levee Safety Section started conducting a levee screening risk assessment on the urban system. The screeners used existing information such as reports from previous inspections, design or as-built drawings, hydraulic profiles, geotechnical conditions, and performance history to make judgments about the ability of the levee to perform as intended. Staff attended a USACE "Roll-Up" meeting on August 4 when an overview of each levee segment was presented, and a second on October 27 with the LSOG (Levee Senior Oversight Group) to receive the final Levee Safety Action Classification (LSAC) rating.

11. Board to Consider Approving an Amended Budget for FY 2022-2023 to Adjust for the Actual DWR FMAP Grant Amount Awarded for 2023 and Remaining DWR and YWA Grant Funds from FY 2021-22: When the 2022-23 budget was approved, it

was estimated that the District may receive up to \$1,301,000 in DWR FMAP funds for 2023; however, the actual final grant award was \$734,000. The budget also included remaining DWR FMAP and YWA grant funds from FY 2021-22 for various projects. Because the District had not received all billing by the end of FY 2022, the remaining balances could only be estimated. (See Handout)

12. Board to Receive the Monthly Budget Snapshot:



LARSEN WURZEL
& Associates, Inc.

October 18, 2022

Mr. Patrick Meagher
Reclamation District 784
1594 Broadway Street
Arboga, CA 95961

Re: Amendment Request for Assessment Roll Administration for FY 2022/2023

Dear Mr. Meagher:

Larsen Wurzel & Associates, Inc. (LWA) appreciates the opportunity to continue to support Reclamation District 784 (RD 784) with administration of the Levee and Drainage Operations & Maintenance Assessment Administration. In May 2022, the RD 784 Board authorized LWA services through October 2022 to finalize the FY21-22 assessment administration services, update the FY22-23 assessment roll and submit to Yuba County, and issue direct bills. The FY22-23 assessment has been accepted by Yuba County and direct bills have been mailed.

The purpose of this letter is to request an amendment to extend our services through June 30, 2023, consistent with the Board's request to align our contracted work with the fiscal year. Attached is a budget summary for the work authorized in May 2022 and the additional work expected through June 30, 2023. The requested budget amendment is \$15,500, providing a total budget of \$69,000.

LWA appreciates the opportunity to continue working with RD 784 on the administration of the annual assessment. If this request is acceptable, please sign and return one copy of this letter by email and keep another copy for your records. Please do not hesitate to contact me at (916) 827-1707 if you have questions or require changes to this request.

Sincerely,

Scott L. Brown, PE
Principal
Larsen Wurzel & Associates

ACCEPTED BY:

Patrick Meagher
District Manager
Reclamation District No. 784

(DATE)

Task	Authorized Budget	Authorized Scope of Work		Additional Services thru June 2023	Amended Budget	Budget Amendment	Comments
		Billed thru Sept 2022	Remaining Work				
Task 1 – Landowner Inquiries / Administration FY 2021/2022 Landowner Inquiries / Administration ADD: FY 2022/2023 Landowner Inquiries / Administration	\$9,900	\$1,882	\$0	\$8,019	\$9,900	\$0	Prior year's effort complete. Remaining budget should carry thru June 2023
Task 2 – TRLIA Payment Administration FY 2021/2022 TRLIA Payment Administration ADD: FY 2022/2023 TRLIA Payment Administration	\$1,900	\$610	\$0	\$1,290	\$1,900	\$0	Final TRLIA payment for FY2021/2022 completed Determine payments in January 2023 and May 2023. July 2023 payment will be included in FY 2023/2024 budget.
Task 3 – Direct Bill Tracking / Delinquency Notifications FY 2021/2022 Direct Bill Tracking / Delinquency Notifications ADD: FY 2022/2023 Direct Bill Tracking / Delinquency Notifications	\$13,600	\$17,078	\$1,200	\$5,820	\$24,098	\$10,498	Includes initial cost in June for Quickbooks setup to streamline payment/delinquency tracking. Liens will be filed in October. Delinquency notices issued in Jan 2023 and June 2023, plus coordination on payment tracking.
Task 4 – FY 2022/2023 Assessment Roll Update	\$12,700	\$19,913	\$0	\$0	\$19,913	\$7,213	Complete. Additional effort due to significant increase in splits/landuse changes from development.
Task 5 – FY 2022/2023 County Assessment Roll	\$5,600	\$2,600	\$0	\$0	\$2,600	(\$3,000)	Complete.
Task 6 – FY 2022/2023 Direct Bill Preparation	\$4,800	\$5,590	\$0	\$0	\$5,590	\$790	Produced/mailed in September 2022.
Task 7 – FY 2022/2023 Contingency	\$5,000		\$0		\$5,000	\$0	Carry contingency through end of year.
Totals	\$53,500	\$47,671	\$1,200	\$15,129	\$69,000	\$15,500	

Re: Selection of Special District Representative for the GSRMA Board of Directors

Dear Sir or Madam,

We are reaching out to our special district members to inform you of a vacancy of the Special District Representative position on the GSRMA Board of Directors. This is a very exciting opportunity in which we hope your district will want to participate.

An outline of the Board Member Election Timeline is attached. Once the nomination period is closed, we will conduct an election among our special district members. The district that wins the election can then appoint a member of their governing board to serve on the GSRMA Board.

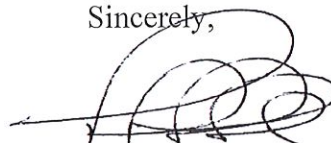
The length of term for the GSRMA board position is 2 years. This specific term runs from July 1, 2023 through June 30, 2025. GSRMA board meetings are bi-monthly starting in July (6 meetings per year). Meetings are held in the GSRMA board room in Willows, CA, from 6-8 pm on the second Wednesday of each meeting month. We do have capability for virtual participation as well if a board member is unable to attend a meeting in-person or if social distancing requirements are still in effect.

Please share this information with your board and let us know if they wish to self-nominate to be a candidate district in this election. You can notify us by sending an email that includes your district's name, your name and states that your district would like to be a candidate in the election for GSRMA board representation. The email should be sent to: elections@gsrma.org. Alternatively, you may mail us your nomination via the USPS or fax it to (530) 934-8133.

The deadline for nominations is end of business on December 19, 2022. The election will take place February 1, 2023 through April 14, 2023. If your district is selected, your governing board will be asked to appoint one of its members to serve on the GSRMA board.

Active member participation on its board of directors contributes greatly to GSRMA's success as a risk pool. I hope your district accepts this invitation. Please contact our office if you have any questions.

Sincerely,



Scott Schimke, ARM
Risk Manager

cc: GSRMA Board of Directors

Golden State Risk Management Authority (GSRMA)
Governing Board Member Election Timeline
Effective for July 1, 2023 vacancies

The July 1, 2023, vacancies for the Board include representatives for Fire and Special Districts.

The timeline for these elections are as follows:

Approval of the 7/1/2022-23 Board Member Election Timeline.

Nominations will be open October 3, 2022, through December 19, 2022.

- Send nomination invite to appropriate member agencies by October 3, 2022.
- Send deadline reminder by November 30, 2022.
- Nominations must be received in the GSRMA office by end of business December 19, 2022.

Approve nominees/ballot at the January 11, 2023, board meeting.

Election conducted February 1, 2023 – April 14, 2023.

- Distribute primary contact information for each peer district to candidate districts by January 13, 2023.
- Distribute election ballots by February 1, 2023.
- Send deadline reminders by March 31, 2023.
- Ballots must be received in the GSRMA office by end of business April 14, 2023.

Election results will be presented to the Board at their May 10, 2023, meeting. At this meeting the Board will:

- In case of a tie, hold a drawing among those receiving the most votes.
- For any vacancy that received no nominations, appoint an individual qualified to fill the position.
- Certify the results of the election process.

Elected districts will provide their appointment prior to the July 12, 2023, Board meeting.



Mall Ditch

Google

Imagery Date: 4/16/2022 lat 39.125730° lon -121.572833° elev 0 ft



Yuba County, California



October 19, 2022

Mr. Ryan McNally
Director of Water Resources and Flood Risk Reduction
Yuba Water Agency
1220 F Street
Marysville, CA 95901

Subject: FEMA Building Resilient Infrastructure and Communities (BRIC) Grant Application and California Department of Water Resources (CA DWR) Urban Flood Risk Reduction (UFRR) Funding Requests—Support of Yuba Water Agency Local Share Funding for the TRLIA Climate Resiliency Project

Dear Mr. McNally:

Three Rivers Levee Improvement Authority (TRLIA) is seeking funding through both the CA DWR UFRR and FEMA BRIC programs to improve flood protection for the Reclamation District 784 (RD 784) urban levee system and ensure it is resilient to climate change. This funding request will support one project and one study. The first is the Climate Resiliency Project (Project) and includes design and construction of improvements to specific levee segments to provide a uniform level of flood protection for the communities of Plumas Lakes, Linda and Olivehurst which have a history of flooding from levee breaks during the 1986 and 1997 floods. The (Project) will improve segments of the RD 784 urban flood control system which have the lowest levels of performance to address levee superiority concerns (differing flood protection levels) within the existing system and ensure that FEMA 100-year and CA-state 200-year urban level of protection requirements are maintained in the future considering potential flood flow increases from climate change. The second element is the Goldfields Multi Benefit Project Feasibility Study that is intended to address the need to replace the 100-year embankment and identify habitat opportunities by potentially replacing the South Training Wall with another structure that would allow expanding of the Yuba River Floodway. TRLIA's funding requests under the CA DWR UFRR and FEMA BRIC programs require a local share commitment. TRLIA has submitted local share funding requests to Yuba Water Agency (YWA) for the Climate Resiliency Project and Goldfields Multi Benefit Project Feasibility Study. The UFRR local share funding request is \$536,000 and the FEMA BRIC local share is approximately \$8.45M. These funding requests will support design finalization efforts under the UFRR program in 2023-2024, and subsequent construction implementation under the FEMA BRIC program in 2026-2027.

RD 784, as a member of the Joint Powers Authority with Yuba County which formed TRLIA, is pleased to support the TRLIA local share funding requests to YWA and proposed project, as it will further the goal of flood risk reduction in our region.

Sincerely,

A handwritten signature in blue ink that reads 'Patrick Meagher'.

Patrick Meagher
General Manager
Reclamation District 784

1594 Broadway St. Arboga, CA 95961 Office: 530-742-0520 Fax: 530-742-3021 Website: www.rd784.org

FY 2022-23 Budget Amendment Summary

When the original budget was created, all billing for grants for FYE June 2022 had not been received yet, so remaining funds from each grant could only be estimated.

Grant	Estimated	Actual Funds Awarded
DWR FMAP 2022-23	\$ 1,301,000.00	\$ 734,000.00
Grant	Estimated Remaining	Actual Remaining
DWR FMAP 2021-2022 (urban)	\$ 114,574.71	\$ 106,969.21
(rural)	\$ 520,742.00	\$ 505,742.00
Grant	Estimated Remaining	Actual Remaining
(YWA) District Boundary Adjustments (urban portion)	\$ 43,900.00	\$ 37,300.00
Grant	Estimated Remaining	Actual Remaining
YWA IRWM Grant for SCADA Improvements	\$ 358,845.00	\$ 319,928.30

Maintenance and Projects CompletedUnit 1

1. LM 1.50- 1.80 trash pickup and disposal.
2. LM 2.00 vegetation abatement and sucker tree cutting.
3. LM 2.00 vegetation abatement and debris removal.
4. LM 1.56 brush pile consolidation.

Unit 2A

1. LM 0.10 dead branch removal.
2. LM 0.50 smoke squirrel holes.
3. LM 2.00 vegetation abatement.
4. Sheep depression repair - entire unit.
5. Vegetation abatement of cyclone fence and block line.

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 10/3 and 10/17.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
 - Exercised valve closures.
2. LM 9.00 – 12.50 tractor mowing of crown.
3. Sheep depression repair whole unit.

Unit 3A

1. PS #6
 - Backup generators exercised on 10/3 and 10/17.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Valley Power generator #2 breaker rebuild completed.
2. Exercised valve closures.
3. Sucker tree cutting throughout unit.

Unit 4

1. LM 6.00 vegetation abatement of OPS slopes.
2. LM 6.00 vegetation abatement and trash cleaning.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. 3B, 5 and 6 Johnson grass regrowth on crown and slope vegetation abatement.
2. Unit 5 (E) of Hoffman gate LM 3.90 vegetation abatement.
3. Unit 5 LM 3.60-2.00 vegetation abatement of regrowth.
4. Unit 5 L/S blackberry bush removal.

Unit 7

1. LM 3.50 smoke squirrel holes.
2. LM 1.50 paddle marker replacement.
3. LM 3.50 sucker tree cutting.
4. LM 0.50 sucker tree cutting.
5. Vegetation abatement of regrowth on crown throughout unit.

Unit 8

1. LM 0.00-2.50 repair sheep depressions.
2. W/S service road tractor mowing 20' buffer.
3. Vegetation abatement of regrowth on crown throughout unit.

Unit 9

1. Pump Station #3
 - The backup diesel generator was exercised on 10/3 and 10/17.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Pump oiler gasket tightening pump 4.
 - Exercised valve closures.
 - Door sensor investigation (faulty sensor, west side door and wiring needing retorque to energize alarm relay).
 - Test transmitter B and log trending before installation of pump relays.
2. L/S and W/S LM 4.00-4.50 grouting squirrel holes
3. L/S LM 3.80-4.00 grouting of squirrel holes.
4. LM 5.00-3.50 sheep depression repair.
5. LM 3.80 levee crown grouting of squirrel holes.
6. LM 0.00-1.50 sheep depression repair.
7. LM 1.50-2.50 sheep depression repair.
8. LM 1.00-2.00 sheep depression repair.

Goldfields

1. Brophy road debris pickup.
2. LM 0.00-1.00 tractor mowing L/S and W/S service roads adjacent to K rail.

Drainage Laterals and Detention Basins

1. Exercised PS 10 valve closures.
2. Exercised PS 9 valve closures.
3. Lateral 15 (S) sucker tree cutting and vegetation abatement CDF.

Shop, Office, Fleet Vehicles, and Equipment

- Shop generator was exercised on 10/3 and 10/17.
1. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to COVID-19.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. COVID Protection Plan training.

Miscellaneous

1. DWR Fall Levee Inspection (10/25/2022)
2. Regularly checked and looked for damages or issues around the district including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
3. Annual pump station servicing completed for PS 1, 4, 5, 7, 8, 9, and 10.
4. Annual pump station servicing completed for Olivehurst Pump Station.
5. Preparation of shop sandbag supply.
6. Olivehurst Pump Station valve closures.
7. Steve Gregory's sheep and goat grazing completed.

Administrative Assistant Monthly Report

November 1, 2022

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Angela @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Assessment Tracking Transition – Ongoing

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. 1785 & 1789 Stinson – Steve Provost
 - B. Linda Commons - New Faze Advisors
 - C. Costco 6000 Lindhurst Ave – Kimley Horn
 - D. Hallwood Side Channel Floodplain Restoration Project
2. Permit Clearance Request Sign Offs
 - A. Lennar – River Oaks North Village 2
 - B. Richmond Homes – Thoroughbred Acres
 - C. KB Homes – Cobblestone Phase 4
 - D. Cresleigh Homes – Woodside Village 2A

Human Resources:

1. GSRMA Application – RMAP Program – Research, Compile and Submit in Feb 2023
2. ACWA/JPIA Health Insurance - Open Enrollment – October/2022
3. Attended GSRMA Conference October 20, 2022
4. New Hire Paperwork – Samuel Santillan

Contract Management:

1. 2021-2022 FMAP Grant
2. 2022-2023 FMAP Grant
3. YWA District Boundary Grant – Submitted 2nd Invoice Received Payment – On-Going
4. YWA/DWR IRWMP Grant Preparation – Received Payment – On-Going
5. TRLIA Goldfields – Maintenance Billing - On-Going
6. Olivehurst Pump Station – Maintenance Billing – On-Going
7. Chestnut Pond Watershed Improvements – Billing – On-Going

Regulatory Compliance:

1. Managing PWC 100 projects
2. Managing Flood Fight Training Sign Ups and Attendance for the Nov. 30, 2022 Flood Fight Training Course at Plumas Lake Golf & Country Club

Contacts:

Angela Yanez @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Caroline @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason

Little @ DWR, Brian Edinger & Ryan Schimke@ GSRMA, Patrick Soper @ LWA, Eric & Jacob @ Alliant Networking, Jennifer Jensen @Auditor's, Kyle Close – Permit Runner, Russ Powell @ EPS, and Megan Jonsson @ LWA.

Administration:

1. Meetings: 10/4 RD784 and TRLIA Board Meetings, 10/10 FR RFMP Steering Committee, 10/11 Health Benefits Staff Meeting, 10/17 DWR Drought to Flood Webinar, 10/19 CCVFCA Flood Forum, 10/20 GSRMA Annual Training Conference, Project Follow-Ups with MHM, Staff meetings, and Rotary.
2. Approved employee time off requests and task scheduling.
3. Participated in the October 20 County OES "Be Prepared Fair"
4. Plan Reviews/Impact Fee Program:
 - A. County Application Routing – Early Consultation - Linda Commons, Tentative Subdivision Tract Map 2021-0012.
 - B. County Application Routing – Early Consultation - Car Wash at 1418 N Beale Rd.
 - C. Hallwood Side Channel Project Phase 4 (Central Valley Flood Protection Board permit application review).
 - D. Manufactured Home - 5550 Alicia Avenue.
 - E. Costco Wholesale – 6000 Lindhurst Avenue.
 - F. Trull RV & Boat Storage – 4131 Hazel St. - *Updated plan in review with MHM*

Projects:

1. 2022-23 DWR Flood Maintenance Assistance Program (FMAP) Grant Application – *Funding approved, pending executed agreement.*
2. Lindhurst Avenue/ Chestnut Pond drainage improvements (County Project). District Encroachment Permit # 10-12-2022 issued to Lamon Construction.
3. Pump Station 6 north generator 2 main circuit breaker handle replacement - *Completed*
4. Sonitrol Security upgrades – Working on internet hotspot installations at pump station sites.
5. (2) District encroachment permits issued to Premier Pools and Spas to access rear yards from Lateral 5 for pool construction at 1785 and 1789 Stinson Way, Plumas Lake [*Encroachment permits 10-03-2022 and 10-04-2022*]
6. New Manufactured Home at 1786 Hile Avenue

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. AED installed in the board room.
3. Weekly Safety Meetings.

Announcements/Updates:

1. One of 2 vacant Field Worker positions has been filled.
2. Annual Regional flood fight training is scheduled for Wednesday, November 30, 2022 at the Plumas Lake Golf Course. Contact Kim Ford to register.
3. The District office will be closed on Thursday, November 24 and Friday, November 25 in observance of the Thanksgiving Holiday.
4. The District employee Christmas Party will be on Friday, December 9th starting at Noon.

BOARD MEETING MINUTES	RECLAMATION DISTRICT 784
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1594 Broadway Street
Arboga, CA 95961-8821

Meeting Description: Reclamation District No. 784 Board of Trustee’s Board Meeting
Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person

Date: October 4, 2022 **Time:** 10:00am **Location:** Reclamation District 784 Office

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:20am	11:50am	1 Hr 30 Min

1. Call to Order

A. Roll Call: Board President - Rick Brown - Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hastey - Absent, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard - Absent.

2. Open Session:

3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address, and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.

Consent Items:

4. Approve Board Meeting Minutes –

David Read moved to approve the Board Meeting Minutes. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read, and Atwal), 0 Nays, 2 Absent (Hastey and Danna), and 0 Abstain.**

5. Approve Checks and Warrants –

David Read moved to approve the Checks and Warrants. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read, and Atwal), 0 Nays, 2 Absent (Hastey and Danna), and 0 Abstain.**

6. Board to Consider Adopting Resolution 2022-10-01 for Accepting 0.05 Acres of Land from TRLIA Near the Island Road Detention Basin and Authorizing the Execution of the Grant Deed –

David Read moved to adopt Resolution 2022-10-01. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read, and Atwal), 0 Nays, 2 Absent (Hastey and Danna), and 0 Abstain.**

7. Board to Consider Adopting Resolution 2022-10-02 to Accept DWR 2022-2023 FMAP Funds –

David Read moved to adopt Resolution 2022-10-02. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read, and Atwal), 0 Nays, 2 Absent (Hastey and Danna), and 0 Abstain.**

Persons Attending

1. Rick Brown – RD784 Board President
2. David Read – RD784 Board Vice-President
3. Sarbdeep Atwal – RD784 Board Trustee
4. Joe Danna – RD784 Board Trustee – Late Arrival – 10:36am
5. Patrick Meagher – RD784 Board Secretary
6. Kimberly Ford – RD784 Board Deputy Secretary
7. Jess McLaughlin – RD784 Field Superintendent
8. Jesse Barton – RD784 Attorney

Items for Discussion and Possible Actions:

8. *Board to Consider Granting Authority to the General Manager to Accept the Transfer of Real Property Rights from TRLIA for Multiple Parcels –*

David Read moved to grant the authority to the General manager to accept the transfer of real property rights from TRLIA for multiple parcels and adopting Resolution 2022-10-03 for accepting any property rights from Three Rivers Levee Improvement Authority. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read, and Atwal), 0 Nays, 2 Absent (Hastey and Danna), and 0 Abstain.**

9. *Board to Consider Endorsing the CVFPB Permit for the Hallwood Phase 4 Side Channel and Floodplain Restoration Project –*

David Read moved authorize the General Manager to endorse the CVFPB permit for the Hallwood Phase 4 Side Channel and Floodplain Restoration Project after review and approval by MHM, Inc. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read, and Atwal), 0 Nays, 2 Absent (Hastey and Danna), and 0 Abstain.**

10. *Board to Consider Entering into an MOU Between the District and the Linda County Water District to Allow Emergency and Nonemergency Access to the LCWWTP –*

David Read moved to approve the MOU between the District and the Linda County Water District to allow emergency and nonemergency access to Linda County Waste-Water Treatment Plant. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 3 Ayes (Brown, Read, and Atwal), 0 Nays, 2 Absent (Hastey and Danna), and 0 Abstain.**

11. *Board to Review the RD784 Emergency Operations Flood Safety Plan –*

The Board acknowledged the review of the RD784 Emergency Operations Flood Safety Plan.

12. *Board to Receive the Monthly Budget Snapshot –*

The Board was presented with the Monthly Budget Snapshot for the month of September 2022.

13. Field Manager's Report:

Field Manager's Report
October 4, 2022

Maintenance and Projects Completed

Unit 1

1. Pre-Storm checks around all urban levee units.
2. Set and paint blocks at Cal Trans double gates, 70 Bridge (East side).
3. Hwy 70 bridge cleaning (15 bags of trash).

Unit 2A

1. Pre-Storm checks around all urban levee units.
2. W/S and L/S LM 0.00-5.56 woody vegetation abatement and sheep depression corrections.
3. LM 1.00 - LM 2.50 debris removal and sucker tree cutting.

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 9/6 and 9/23.
 - 9/19, emergency run time for PG&E power outage.
 - Annual pump station servicing completed.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
 - Spray for wasps.
2. V ditch vegetation abatement completion.
3. LM 9.00- 11.0 sheep depression repair.

Unit 3A

1. PS #6
 - Backup generators exercised on 9/6 and 9/23.
 - Annual pump station servicing completed.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Spray for wasps.
2. Trash rack debris removal.
3. W/S and L/S cut sucker trees, vegetation abatement and sheep depressions.

Unit 4

1. Pre-Storm checks around all urban levee units.
2. LM 5.80 vegetation abatement.
3. LM 0.50- 1.60 L/S vegetation abatement of slope.
4. LM 4.00- 5.50 L/S drag slope.
5. LM 4.00- 5.58 vegetation abatement of crowns.
6. WPIC L/S slope vegetation abatement.

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Repair sheep depression repair throughout 3B/5/6.
3. Unit 3B LM 4.00 and 4.01 blackberry vegetation abatement.

Unit 7

1. Pre-Storm checks around all urban levee units.

Unit 8

1. Pre-Storm checks around all urban levee units.
2. V ditch vegetation abatement completion.
3. L/S tractor mowing flats.
4. Tractor mowing south pond.
5. LM 0.00-1.00 sheep depression repair.

Unit 9

1. Pump Station #3
 - The backup diesel generator was exercised on 9/6 and 9/23.
 - 9/19, emergency run time for PG&E power outage.
 - Annual pump station servicing completed.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Generator batteries replaced by Valley Power.
 - Spray for wasps.
2. LM L/S 0.60 set blocks.
3. LM L/S 1.10 set blocks.
4. Murphy Rd. debris removal.
5. LM 5.00-5.50 W/S and L/S sheep depression repair.
6. Murphy Rd. Move blocks for grazing contractor.
7. LM 1.00-2.50 debris removal.

Goldfields 200-year

1. Brophy road debris removal ½ dump trailer.

Drainage Laterals and Detention Basins

1. Chestnut Basin sucker tree cutting and haul off.
2. Lateral 15 (S) sucker tree cutting.
3. Mall ditch vegetation abatement.
4. Mall ditch debris removal.
5. River Oaks Detention Basin out fall tree removal from Lateral 15 (S) access road.
6. Pond 16 Miki's gate sucker tree cutting.

7. Chestnut basin mowing
8. Cal Trans Basin vegetation abatement and sucker tree removal.
9. Lateral 15 (S) trash rack debris removal.
10. Lateral 16 (River Oaks Blvd) culvert vegetation abatement.
11. PS 5 vault cleaning after first rain.

Shop, Office, Fleet Vehicles, and Equipment

- Shop generator was exercised on 9/6 and 9/23.
 - 9/19, emergency run time for PG&E power outage.
1. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to COVID-19.
 2. 2014 truck service (oil and filter).
 3. Grout pump taillight replacement.
 4. Shop and yard vegetation abatement.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. COVID Protection Plan training.

Miscellaneous

1. Regularly checked and looked for damages or issues around the district including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Olivehurst Pump Station vegetation abatement.
3. Annual pump maintenance.
4. Regional Flood Fight Coalition inventory completed.
5. District flood fight supplies inventory completed.

14. Administrative Assistant's Report:

Administrative Assistant Monthly Report October 4, 2022

Accounting:

1. Budget Update
2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Angela @ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Assessment Tracking Transition – Ongoing

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. 1120 Murphy Road – Kyle Trull
 - B. 1142 JewelFlower Street – Robert Love
 - C. Linda Commons - New Faze Advisors
 - D. Costco 6000 Lindhurst Ave – Kimley Horn
 - E. 5550 Alicia Ave – Forrest Miller
 - F. Hallwood Side Channel Floodplain Restoration Project
 - G. JAS Land Fund – Encroachment Permit Leak 8 Plumas Lake
2. Permit Clearance Request Sign Offs
 - A. Lennar – River Oaks North Village 1 and 2
 - B. Richmond Homes – Thoroughbred Acres
 - C. KB Homes – Cobblestone Phase 4
 - D. MHP Builders – Riverside Meadows

Human Resources:

1. GSRMA Application – RMAP Program – Research, Compile and Submit in Feb 23
2. GSRMA Loss Prevention Subsidy Fund Application -Flood Fight Class – Approved
3. ACWA/JPIA Health Insurance - Open Enrollment – October/2022

Contract Management:

1. 2021-2022 FMAP Grant
2. 2022-2023 FMAP Grant
3. YWA District Boundary Grant – Submitted 2nd Invoice Received Payment – On-Going
4. YWA/DWR IRWMP Grant Preparation – Received Payment – On-Going
5. TRLIA Goldfields – Maintenance Billing - On-Going
6. Olivehurst Pump Station – Maintenance Billing – On-Going
7. Chestnut Pond Watershed Improvements – Billing – On-Going

Regulatory Compliance:

1. Managing PWC 100 projects
2. Conflict of Interest Code Reporting – Submitted to the BOS
3. Creating and Managing the Flood Fight Flyers and Attendance for the Nov. 30, 2022 Flood Fight Training Course at Plumas Lake Golf & Country Club

Contacts:

Angela Yanez @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Caroline @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Brian Edinger @ GSRMA, Patrick Soper @ LWA, Eric & Jacob @ Alliant Networking, Jennifer Jensen @ Auditor's, Kyle Close – Permit Runner, Russ Powell @ EPS, and Megan Jonsson @ LWA.

15. General Manager's Report:

General Manager's Report
October 4, 2022

Administration:

1. Meetings: 08/31 TRLIA projects meeting, 09/06 RD784 Board Meeting, 09/12 EPS reimbursement/credit tables updates, 09/12 FR RFMP Steering Committee, 09/14 County Public Information Committee meeting, 09/21 CCVFCA, 09/21 Utility Pole Encroachment Relocations (State notice to comply case #15574), 9/23 CVFPB Meeting, 09/27 YWA Remote Levee Assessment Pilot Project Discussion, 09/28 Utility Encroachment Relocations (case #15574 again), 09/28 ACWA JPIA Board meeting, Project Follow-Ups with MHM, Staff meetings, and Rotary.
2. Approved employee time off requests and task scheduling.
3. Plan Reviews/Impact Fee Program:
 - A. Rio-Del Oro Villages 17-20 (Lennar)
 - B. Northpointe Village 1 (Lennar)
 - C. County Application Routing – Early Consultation - Linda Commons, Tentative Subdivision Tract Map 2021-0012.
 - D. County Application Routing – Early Consultation - Car wash at 1418 N Beale Rd.
 - E. Hallwood Side Channel Project Phase 4 (Central Valley Flood Protection Board permit application review).
 - F. Manufactured Home - 5550 Alicia Avenue.
 - G. Costco Wholesale – 6000 Lindhurst Avenue.
 - H. Trull RV & Boat Storage – 4131 Hazel St.

Projects:

1. 2022-23 DWR Flood Maintenance Assistance Grant Application – In review with CEQA committee.
2. Lindhurst Avenue/ Chestnut Pond drainage improvements (County Project).
3. Pump Station 6 north generator 2 main circuit breaker handle replacement. North generator currently off-line but the south generator is on-line and will continue to provide back-up power if needed until repairs on the north generator are completed.
4. Sonitrol Security 5G network upgrades.

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Weekly Safety Meetings.

Announcements/Updates:

1. The District will be participating in the Yuba County OES Be Prepared Fair on October 20, 2022 from 5:30PM – 7:30PM across from Linda Fire Station #1 at 6000 Lindhurst Ave.
2. The District became an official member of ACWA on September 23, 2022 and was also accepted into the ACWA JPIA Health Benefits program on September 28, 2022.
3. The GSRMA annual training conference in Corning, CA will be on October 20 and 21. Class sessions will include: Workman’s comp claims process, cyber risk, employee discipline process, and more. Staff will be attending. If any trustees wish to attend, please contact Kim Ford who will assist with registration.
4. Annual Regional flood fight training is scheduled for Wednesday, November 30, 2022 at the Plumas Lake Golf Course. Contact Kim Ford to register.

16. Meeting Adjourned:

Meeting was adjourned at 11:50am

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has

been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary