

SPECIAL BOARD MEETING MINUTES RECLAMATION DISTRICT 784

1594 Broadway Street
Arboga, CA 95961-8821

Meeting Description: Reclamation District No. 784 Board of Trustee’s Special Board Meeting
Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person

Date: January 12, 2022 **Time:** 10:00am **Location:** Reclamation District 784 Office

Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:01am	10:43am	42 Minutes

1. Call to Order

A. Roll Call: Board President - Rick Brown - Absent, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Sarbdeep Atwal - Present, Trustee - Jared Hastey - Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent - Jess McLaughlin - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.

2. Open Session:

3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.

Consent Items:

4. Approve Board Meeting Minutes –

Sarbdeep Atwal moved to approve the Board Meeting Minutes. Jared Hastey seconded the motion. Motion Carried. **Vote: 4 Ayes (Read, Atwal, Danna, and Hastey), 0 Nays, 1 Absent (Brown), and 0 Abstain.**

5. Approve Checks and Warrants –

Sarbdeep Atwal moved to approve the Checks and Warrants. Jared Hastey seconded the motion. Motion Carried. **Vote: 4 Ayes (Read, Atwal, Danna, and Hastey), 0 Nays, 1 Absent (Brown), and 0 Abstain.**

6. Board to Adopt Resolution 2022-01-01 to memorialize the Approval of a 2% Increase in District Contributions to Amended and Restated Employee Retirement Plans at the December 1, 2021 Regular Board Meeting –

Sarbdeep Atwal moved to Adopt Resolution 2022-01-01 to memorialize the approval of a 2% increase in District contributions to amended and restated employee retirement plans approved at the December 1, 2021 Regular Board Meeting. Jared Hastey seconded the

motion. Motion Carried. **Vote: 4 Ayes (Read, Atwal, Danna, and Hastey), 0 Nays, 1 Absent (Brown), and 0 Abstain.**

Persons Attending

- 1. David Read – RD784 Vice-President**
- 2. Joe Danna – RD784 Trustee**
- 3. Jared Hastey – RD784 Trustee**
- 4. Sarbdeep Atwal – RD784 Trustee**
- 5. Patrick Meagher – RD784 Secretary of the Board**
- 6. Kimberly Ford – RD784 Deputy Secretary of the Board**
- 7. Jess McLaughlin – RD784 Field Superintendent**
- 8. Jesse Barton – RD784 Attorney**
- 9. Sean Minard – RD784 Engineer**
- 10. Unidentified Member of the Public**

Items for Discussion and Possible Actions:

7. Board to receive an Update on the Horseshoe Levee –

On behalf of Senator Jim Nielsen, CVFPB staff requested RD784 staff and counsel to attend a meeting on Monday, January 10, 2022 at the Sutter Club in Sacramento along with landowners, staff from the CVFPB, and state legislators to revisit and discuss the efforts the District has engaged in over the years in attempts to address the O&M funding shortfall, and how the District arrived at the decision of forming a state maintenance area.

8. Board to Consider Approving the RD784 Drug-Free Awareness Program –

RD784 currently has a Workplace Drug and Alcohol Policy; however, it needs to be updated and expanded into a full Drug-Free Awareness Program. Sarbdeep Atwal moved to approve the Updated Drug-Free Awareness Program. Jared Hastey seconded the motion. Motion Carried. **Vote: 4 Ayes (Read, Atwal, Danna, and Hastey), 0 Nays, 1 Absent (Brown), and 0 Abstain.**

9. Board to Consider Endorsing Central Valley Flood Protection Board Permit Applications for Four (4) Urban Levee Crown Boring Exploration Locations –

As part of the TRLIA 500-yr. levee project design process, HDR Engineering is requesting the District’s endorsement for 1 location along the Bear River and 3 locations along the Yuba River in Unit 7. The contractor will also be required to obtain an RD784 encroachment permit for access. MHM has completed the plan review and recommends endorsement. Jared Hastey moved to approve the CVFPB permits for 4 locations. Joe Danna seconded the motion. Motion Carried. **Vote: 4 Ayes (Read, Atwal, Danna, and Hastey), 0 Nays, 1 Absent (Brown), and 0 Abstain.**

10. Board to Consider Adopting Resolution 2022-01-02 for Adopting the Yuba County Local Hazard Mitigation Plan Update –

Staff and other neighboring agencies have been working with Yuba County OES since December 2020 coordinating efforts to develop a FEMA approved Local Hazard Mitigation Plan (LHMP) Update to the 2015 Hazard Mitigation Plan. The purpose of the plan is to help reduce the impacts of hazards to citizens, property, and critical infrastructure. The District signed a Participating Jurisdiction Letter of Commitment to formalize the District’s interest as a participating jurisdiction at the March 2, 2021 Board meeting. The purpose of adopting the LHMP Update is to secure buy-in from Yuba County and participating jurisdictions, raise awareness of the plan, and formalize the

plan's implementation. The plan has also received an Approvable Pending Adoption letter from FEMA. Sarbdeep Atwal moved to approve the Resolution 2022-01-02. Jared Hastey seconded the motion. Motion Carried. **Vote: 4 Ayes (Read, Atwal, Danna, and Hastey), 0 Nays, 1 Absent (Brown), and 0 Abstain.**

11. Board to receive an Update on the Curtis Street Culvert –

The landowner culvert crossing at Curtis St. failed during the December 13/14 storms. One of the landowners cleaned up the area and installed a temporary crossing in order to restore access to all affected homes. The District will continue to pursue a possible grant to make the permanent repairs. So far, a project "Short Form" has been submitted to the IRWM group for review and consideration.

12. Board to receive Information on Upcoming Training –

- The February 1, 2022, In-person AB1234 Ethics training after the Board meeting has been cancelled. Training can be completed on-line or in-person at the March 25 GSRMA annual training conference in Corning.
- Anti-Harassment training will be available immediately following the March 1 Board meeting.

13. Board to Receive the Budget Snapshot –

The Board was presented with a Budget Snapshot for the month of December 2021.

14. Field Manager's Report:

Field Manager's Report
January 12, 2022

Maintenance and Projects Completed

Unit 1

1. Riverside Avenue graffiti painting.
2. Shad Rd. graffiti painting.
3. LM L/S 1.00 (Silverwood) trash removal.
4. LM 0.60-0.70 weed eating.

Unit 2A

1. LM 0.30 tree branch debris removal off chain link fence.
2. LM1.00 sign repair.

Unit 2B

1. Pump Station #2
 - Backup generator exercised on 12/6 and 12/20.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
2. LM 11.50 fallen tree cutting and removal.

Unit 3A

1. PS #6

- Backup generators exercised on 12/14 and 12/28. 12/6 and 12/20.
 - Vegetation abatement inside and surrounding the pump station (firebreak and slopes).
 - Trash rack debris removal.
2. Tree stump removal LM 2.43 and LM 2.78.
 3. LM 2.50 cutting and removal of suckers under the Hwy 70 bridge.

Unit 4

1. Routine inspection for cracks (No issues).

Units 3B/ 5 / 6 (Horseshoe Levee)

1. Pre-Storm checks around all rural levee units and checked all waterside flap gates.
2. Trash rack debris removal.
3. Unit 3B L/S LM 4.5 fallen tree removal.
4. Unit 3B LM 3.25 W/S rut repair.

Unit 7

1. LM 0.50 trash and debris removal.
2. LM 3.60 weed eat sucker shoots.

Unit 8

1. Unit 8 V ditch cleaning of debris removal.
2. Push the burn plie to prep for burn.
3. LM 0.70 L/S sheep depression repair.

Unit 9

1. Pump Station #3
 - The backup diesel generator was exercised on 12/6 and 12/20.
 - Vegetation abatement inside and surrounding the pump station.
 - Trash rack debris removal.
2. Murphy gate block set. (twice)
3. LM 2.50 Juit net installation.
4. Block sets for damaged fence between Anderson and LCWWP. Repairs have been scheduled

Drainage Laterals and Detention Basins

1. Pond 16 west bank (Micki's gate) burned 6 piles and condensed 2 more.
2. Lateral 15 trash rack debris removal (Large debris removal).
3. Pond 8 (N) sucker tree cutting.
4. Lateral 20 cut and remove fallen tree.
5. Woody's burn pile consolidation.
6. Ella avenue @ Feather Blvd debris removal at culvert.
7. PS 9 trash rack cleaning.

8. PS 9 debris removal.
9. River Oaks Detention Basin debris removal.
10. Mall ditch debris removal and cleaning (twice).
11. Avondale debris pile removal.
12. Anderson mitigation debris removal with YC code enforcement.
13. Lateral 15 (S) erosion repair at Algodon trash rack (two loads of soil).
14. Wheeler Basin sucker tree removal.
15. Wheeler basin service Road weed eating.
16. Lateral 16 (River oaks) culvert debris cleaning (Every culvert).
17. Pond 20 manhole lids removed for cleaning and inspection.
18. Lateral 15/17 crossing debris removal.
19. Lateral 14, Feather River Blvd culvert clearing at Ella Ave.
20. Lateral 15, Feather River Blvd culvert clearing at Green Waste.

Shop, Office, Fleet Vehicles, and Equipment

- Shop generator was exercised on 12/6 and 12/20.
 1. Deep cleaning of the Shop, office, and equipment to further prevent any potential exposure to Covid-19.
 2. 2014 F250 Ford rear brakes changed at Les Schwab.
 3. 2016 F250 Ford spray truck purge valve replacement at Gridley Ford.

Safety / Training

1. Administered weekly safety meetings and misc. SDS sheet reviews.
2. COVID-19 Protection Plan training.
3. Covid cleaning Protocol.
4. Annual Flood Fight Training Completed.

Miscellaneous

1. Regularly checked and looked for damages or issues around the District including all RD784 Pump Stations, Levee Units, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. PS 10 OIT replaced on Jan 3 (Frisch).
3. Jorgenson Company fire extinguisher annual service.
4. Exercised all pumps in the district except PS 8.
5. Pre-Storm checks around all urban levee units.

15. Administrative Assistant's Report:

Administrative Assistant Monthly Report January 12, 2022

Accounting:

1. Budget Update

2. Reconciliations
3. AP Reports and Check Processing for Vendors & Clients
4. Payroll Calculations and Submittal and JOB Costing
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Angela @ County. – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. 2021-2022 Reconciliations, Assessment Payments and Tracking – With Megan Jonsson.
9. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
10. Audit Preparation – 2020-2021 – Uploading Documents and Reports

Clerical/Office:

1. Impact Fees & Plan Check Fees
 - A. Generation Communities Draper Ranch North Phase III, Feather Glen Phase 1C & 1D
 - B. KB Homes Cobblestone Phase 5
 - C. Kinder Morgan – Permanent Pipeline
2. Permit Clearance Request Sign Offs
 - A. Legacy Homes – Riverside Meadows Village 3
 - B. Meritage Homes – River Oaks South Village 2
 - C. Lennar – Sonoma Ranch, River Oaks North Village 1
 - D. DR Horton – River Oaks South Village 1
 - E. Richmond Homes - Thoroughbred Acres Phase 1, River Oaks South 1

Human Resources:

1. Brian Edinger – RMAP Program Meeting Scheduled for Claims & Losses – January 5
2. New Benefit Documents to Renew and Upgrade Percentage to 12% - Mark Fowler
3. Benefit Enrollment for Employee

Contract Management:

1. 2020-2021 FMAP OMRR&R Grant Agreement – In Process
2. 2021-2022 FMAP OMRR&R Grant Agreement – Preparing For
3. YWA/DWR IRWMP Grant Preparation – Revised Invoice as per DWR submitted
4. TRLIA Goldfields – Maintenance Billing - On-going
5. Olivehurst Pump Station – Maintenance Billing – On-going

Regulatory Compliance:

1. Managing PWC 100 projects – T&S Construction
2. Streamline Website Updating

Contacts: Angela Yanez @ Yuba County – YCDS, Mark Fowler @ Atteberry Searle, Caroline @ Paychex, Jesse Barton @ Gallery & Barton, Sean Minard @ MHM, Jolie Turk @ YC Treasurer, Jason Little @ DWR, Steve Woods @ GSRMA, Megan Jonsson @ LWA, Lloyd @Alliant Networking, Jennifer Jensen @Auditor’s, Kyle Close – Permit Runner, Brian Edinger @ GSRMA, Russ Powell @ EPS, and Tiffany Shacklett, CPA.

16. General Manager’s Report:

General Manager's Report
January 12, 2022

Administration:

1. Approved employee time off requests and task scheduling.
2. Meetings: 12/2/2021 DWR LMA Coordination, 12/2 Goldfields 200 yr. O&M, 12/7 RD784 and TRLIA Board Meetings, 12/3 TESCO radio survey meeting, 12/15 CCVFCA, 12/16 MBK Urban Levee Tour for upcoming ULDC levee certification, 12/17 CVFPB, Misc. Project Follow-Ups with MHM, weekly staff meetings, and Rotary.
3. Administered end of year staff evaluations.
4. Plan Reviews/Impact Fee Program:
 - A. Feather Glen Phase 1 C
 - B. Feather Glen Phase 1 D
 - C. K.B. Home – Cobblestone Phase 5
 - D. Kinder Morgan Pipeline Improvements – Unit 1 RR Trestle
 - E. TRLIA 500-year designs boring exploration.

Projects:

1. Parcel subdivide project at 4529 Arboga Rd. – Early consultation comments completed and submitted to the County planning department.
2. Currently reviewing TRLIA Draft MOA's for 200-yr. Goldfields Levee, Causeway, and 1034 Detention Basins.
3. TRLIA ULDC levee certification process - Provided O&M documentation and levee access to consultants.
4. USACE Routine Inspection Items – PG&E in the design phase to relocate poles near Garden Ave.
5. Unit 5 LM 1.59 Pipe Replacement – Project is now finished.
6. Curtis Avenue Culvert (Lateral 14) - Owner temporary crossing installed
7. Yuba County Local Hazard Mitigation Plan.
8. Climate change vulnerability analysis – (Working with Yuba County as needed)
9. Pump Station 5, 7, & 9 Instrumentation Improvements – Design process continues, first submittals received, radio survey started.

Regulatory Compliance:

1. Monthly pesticide spray use report submitted on-line to the County.
2. Regional DWR flood fight training completed on December 1.
3. Workplace Drug and Alcohol Policy.

Announcements:

1. To commemorate the 25-year anniversary of the 1997 New Year's Flood, YWA will be promoting throughout the month of January to showcase the many improvements made in Yuba County over the years including levee improvements and many other highlights. Watch for misc. articles published in local newspapers, social media, and on the YWA website <https://www.yubawater.org/>.

17. Meeting Adjourned:

Meeting was Adjourned at 10:43am.

The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.

Rick Brown, President

Kimberly Ford, Deputy Board Secretary