

BOARD MEETING MINUTES			RECLAMATION DISTRICT 784		
1594 Broadway Street					
Arboga, CA 95961-8821					
<b>Meeting Description:</b> Reclamation District No. 784 Board of Trustee's Board Meeting <b>Due to COVID-19 Pandemic this Meeting was held Via Teleconference and in Person</b>					
<b>Date:</b> November 5, 2024 <b>Time:</b> 10:00am <b>Location:</b> Reclamation District 784 Office					
Scheduled Time			Actual Time		
Start	Stop	Total Hours	Start	Stop	Total Hours
10:00am	12:30pm	2.5 Hrs.	10:00am	10:40am	40 Min.
<b>1. Call to Order</b>					
<b>A. Roll Call: Board President – Sarbdeep Atwal- Present, Trustee - Joe Danna - Present, Board Vice-President - David Read - Present, Trustee - Jared Hastey - Present, Trustee – Brent Hastey – Present, Board Secretary - Patrick Meagher - Present, Deputy Board Secretary - Kimberly Ford, Present, Field Superintendent – Tina Moore - Present, Attorney - Jesse Barton, Present and Engineer - Sean Minard -Present.</b>					
<b>2. Open Session:</b>					
<b>3. Public Communication: Any person may speak on any topic provided it is within the jurisdiction of the Reclamation District 784. If a person wishes to speak on any agenda item in particular, that person may speak now, or if that person wishes to withhold comment until Board consideration of the item, please inform the Board at this time what agenda item the speaker wishes to address and the Board will solicit additional comment when that agenda item is called. The time allotted for receiving public comment will be limited to no more than five minutes per each individual or group.</b>					
<b>Consent Items:</b>					
<b>4. Approve Board Meeting Minutes –</b> Jared Hastey moved to approve the Board Meeting Minutes. Brent Hastey seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey). 0 Nays, 0 Absent, and 0 Abstain.</b>					
<b>5. Approve Checks and Warrants –</b> Jared Hastey moved to approve the Checks and Warrants. Brent Hastey seconded the motion. Motion Carried. <b>Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey). 0 Nays, 0 Absent, and 0 Abstain.</b>					
<b>Persons Attending</b>					
<b>1. Sarbdeep Atwal – RD784 Board President</b>					
<b>2. David Read – RD784 Board Vice-President</b>					
<b>3. Joe Danna – RD784 Board Trustee</b>					
<b>4. Jared Hastey – RD784 Board Trustee</b>					
<b>5. Brent Hastey – RD784 Board Trustee</b>					
<b>6. Patrick Meagher – RD784 Secretary of the Board</b>					

<b>7. Kimberly Ford – RD784 Deputy Secretary of the Board</b>
<b>8. Tina Moore – RD784 Field Superintendent</b>
<b>9. Sean Minard – RD784 Engineer – Late Arrival 10:02am</b>
<b>10. Jesse Barton – Rd784 Attorney</b>
<b>11. Kyle Trull – Landowner Trull RV Boat &amp; Storage</b>
<b>12. Nick Johnston – Engineer for Kyle Trull</b>
<b><i>Items for Discussion and Possible Actions:</i></b>
<p><b>6. Public Hearing: Consider Adopting Resolution 2024-11-01 to Increase the Amount Per Diem for Members of the Board of Trustees –</b></p> <p>The current compensation for Trustees is \$262.50 per Board meeting. The Water Code authorizes an increase in the per diem equal to 5% for each calendar year since the effective date of the last increase. A 5% increase is \$13.13 for each year. Thus, the Board may increase the compensation received to \$301.89 for attendance at each meeting. The Board of Trustees has not increased the amount of per diem since September 7, 2021. A notice of said hearing was duly published in the Appeal Democrat on October 22, 2024, and October 29, 2024. Brent Hastey moved to approve the Resolution 2024-11-01 to increase the amount per diem for members of the RD784 Board of Trustees. David Read seconded the motion. Motion Carried. The Board also directed staff to go ahead and automatically duly publish a notice of public hearing annually to consider future compensation increases. <b>Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey). 0 Nays, 0 Absent, and 0 Abstain.</b></p>
<p><b>7. Board to Receive an Update on Unauthorized Site Improvements at 1120 Murphy Road –</b></p> <p>Background: A County Application Routing for Early Project Consultation dated December 21, 2021 for the development of an outdoor RV and Boat Storage was received by the District, but not until March 3, 2022. In response, staff provided conditions which included the submission of improvement plans and estimated impact fees owed to the District. Kyle Trull and his engineer Nick Johnston attended the meeting. Staff provided the Board a summary on the series of events that have occurred since 2022 which included the receipt of the initial County Application Routing Request, conditions and drainage impact fee calculation provided to the owner, the discovery of rock placed on the parcel without paying any drainage impact fees, choices given to the landowner to fulfill District obligations, and follow up correspondence between the landowner, District staff, &amp; the county. Owner Kyle Trull explained that the county didn't make him aware of any obligations to RD784 prior opening for business. The Board expressed frustration with how long the plan review process is taking and also because the landowner's business continues to operate before fulfilling District requirements. Nick Johnston stated that "He's not making any money. I haven't even received payment yet. I'm just doing this all for free until this all gets approved, and I'm still barely turning anything. There's a healthy balance sometimes between being ethical and making a profit, so I'm just being ethical, I guess." The Board directed staff to continue working with the landowner through the final grading plan review process and eventual retention basin after an MOU is executed, as long as the landowner continues to pay all required District review &amp; staff fees.</p>
<p><b>8. Board to Receive Information on a Compact Excavator and Consider Authorizing Staff to Apply for Grant Funding -</b></p> <p>The District is responsible for operating and maintaining many miles of drainage laterals and detention basins where regular removal of vegetation is necessary. A compact</p>

excavator with a forestry mulching attachment would enable work crews to reduce the amount of time while using weed-eaters and chainsaws. Staff is requesting authorization to apply for a YWA grant in the amount of \$115,000 to purchase a compact excavator with forestry mulching attachment and a trailer for hauling the equipment. Brent Hastey moved to approve the authorization to apply for a YWA grant in the amount of \$115,000.00 to purchase a compact excavator with forestry mulching attachment and a trailer for hauling the equipment. Joe Danna seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey). 0 Nays, 0 Absent, and 0 Abstain.**

**9. Board to Receive Information on an Atmospheric River Control Spillway Coalition Support Letter to DWR –**

YWA has been working over the past several years to advance the designs of the Atmospheric River Control (ARC) 2<sup>nd</sup> Spillway at New Bullard’s Bar Dam. The designs are now 100% completed with ongoing efforts to secure external funding sources to partner in the construction of the project. The District received a request to be added to a Coalition letter for purposes of expressing support for YWA’s forthcoming proposal for funding from the Department of Water Resource’s new Dam Safety and Climate Resilience Local Assistance Program. With the consent of the Board chair, staff signed the letter to meet timeline needs. Brent Hastey moved to approve the request to be added to a Coalition letter for purposes of expressing support for YWA’s forthcoming proposal for funding from the Department of Water Resource’s new Dam Safety and Climate Resilience Local Assistance Program. Sarbdeep Atwal seconded the motion. Motion Carried. **Vote: 5 Ayes (Atwal, Read, Danna, J. Hastey, and B. Hastey). 0 Nays, 0 Absent, and 0 Abstain.**

**10. Board to receive the Monthly Budget Snapshot –**

The Board received the Monthly Budget Snapshot through October 31, 2024.

**11. Field Manager’s Report:**

Field Manager’s Report  
November 5, 2024

Maintenance and Projects Completed

Unit 1

1. Vegetation abatement around gate structures.
2. Debris removal.
3. Vegetation abatement clean up after grazing (New Holland Tractor & Hand Crew).
4. Repaint blocks (Graffiti).
5. Grout L/S-L.M 0.10-1.60

Unit 2A

1. Vegetation abatement around gate structures.
2. Vegetation abatement clean up after grazing (New Holland tractor).
3. Grout L/S-L/M 2.50-2.60

Unit 2B

1. Pump Station # 2 backup generators exercised 10/14 & 10/28.

2. Vegetation abatement around gate structures.
3. Vegetation abatement clean up after grazing (New Holland tractor & Hand Crew).
4. Grout L/S-L/M 9.00-9.25, 9.50-9.60, & 11.75
5. Mow concrete V-Ditch

#### Unit 3A

1. Pump Station # 2 backup generators exercised 10/14 & 10/28.
2. Vegetation abatement around gate structures.
3. Grout L/S-L/M 2.90-3.00

#### Unit 4

1. Vegetation abatement around gate structures.
2. Vegetation abatement clean up after grazing (Hand Crew).
3. Grout L/S-L/M 2.60

#### Units 3B/ 5 / 6 (Horseshoe Levee)

1. Checked waterside flap gates weekly.
2. Vegetation abatement around flap gate headwalls.
3. Vegetation abatement and sucker tree removal clean up after grazing (Hand Crew).
4. USACE Routine Inspection Corrections – Trees removed from levee ROW areas.

#### Unit 7

1. Vegetation abatement around gate structures.
2. Vegetation abatement clean up after grazing (New Holland Tractor & Hand Crew).
3. Grout L/S -L/M 1.25

#### Unit 8

1. Monitor sink hole L/S service road L/M 1.75.
2. Vegetation abatement clean up after grazing (New Holland tractor).
3. Mow concrete V-Ditch.
4. Grout L/S-L/M 0.75

#### Unit 9

1. Pump Station #3 Backup generator exercised on 10/14 & 10/28.
2. Vegetation about around gate structures.
3. Sheep & Goat grazing.
4. Vegetation abatement clean up after grazing (New Holland tractor).
5. Grout L/S-L/M 1.00-1.50

#### Goldfields 200-year Levee

1. Vegetation abatement around gate structures.
2. Vegetation abatement clean up after grazing (New Holland tractor & Hand Crew).

#### Drainage Laterals and Detention Basins.

1. Sucker Tree removal Ella Basin North (CDF).
2. Vegetation abatement sucker tree removal Chestnut basin (CDF).
3. Mow Goldfields basin.
4. Vegetation abatement lateral 9,10, & 12

#### Shop, Office, Fleet Vehicles, and Equipment

1. The shop generator was exercised on 10/14 & 10/28.
2. Clean and exercise equipment weekly.
3. New tires on 2016 field spray truck.

#### Safety / Training

1. Administered weekly safety meetings.
2. New hire Respirator fit test.
3. New hire anti-harassment & workplace violence training.

#### Miscellaneous

1. Regularly checked for damage or issues around the District including all RD784 Pump Stations, Olivehurst Pump Station, and Yuba College Flood Fight Coalition supplies storage site.
2. Pumps Reinstalled at pump station 9 (Loewen Pump).
3. Installed new concrete Christy box Unit 9 L/M 5.70
4. Serviced Pumps Station's 2, 3, & 6
5. 10/29 Annual fall levee inspection (DWR).

### ***12. Office Manager's Report:***

## **Office Manager's Monthly Report November 5, 2024**

#### **Accounting:**

1. Budgets and Budget Updates
2. Account Reconciliations
3. AP Reports, Invoicing, and Check Processing for Vendors & Clients
4. Payroll, Time Cards, Calculations, Job Costing, and Submittal to Paychex
5. Checks, Warrants and Deposits
6. Green Sheet Reconciliations with Veronica Ludwig@ County – Ongoing
7. Board Packets – Monthly Board Meeting – Assembling and Attendance
8. Reimbursement Program for Developers and TRLIA - Tracking and Meetings
9. QuickBooks Benefit Assessment Tracking Transition – Ongoing
10. Receiving & Entering Benefit Assessment Payments.
11. Notarizing Documents when needed.
12. Preparing and Proofing Misc. Letters for Patrick.

#### **Clerical/Office:**

1. Impact Fees & Plan Check Fees
  - A. Ramon Moreno – Cell Tower – Feather River Blvd.

- B. Tabish Anwar – 1087 Vine Avenue
- 2. Permit Clearance Request Sign Offs
  - A. KB Homes – Cobblestone Phase 5&7
  - B. Lennar – Rio Del Oro 17-19
  - C. DR Horton – Draper Ranch Phase 2
  - D. Sunny Pegany – 5463 N. Gledhill Avenue
- 3. Cal-Trans Delinquent Assessments – Tracking & Billing.
- 4. Maintains and Updates District Website Regularly
- 5. Flood Fight Training Class Preparation – Emails and Templates
- 6. Preparing for Office Christmas Party Flyers
- 7. Attended the Yuba County Be Prepared Fair – October 10, 2024
- 8. Attended the Volunteer Outreach Meeting – October 15, 2024

**Human Resources:**

- 1. Retirement Updates to accounts.
- 2. Trustee Benefits with ACWA/JPIA - Prepare for Enrollments
- 3. Set up Respirator Fit Tests, and Target/Vector Classes for NEW employees
- 4. EDD Paperwork
- 5. ACWA/JPIA Suggested - Handbook Revisions
- 6. ACWA/JPIA – Quarterly Payroll Reports Submissions

**Contract Management:**

- 1. YWA Boundary Grant - Grant Extended
- 2. TRLIA Goldfields – Maintenance Billing - Ongoing
- 3. Olivehurst Pump Station – Maintenance Billing – Ongoing
- 4. Chestnut Pond Watershed Improvements – Billing – Ongoing
- 5. FSRP Grant – Start Billing for Reimbursement
- 6. 2024 FMAP Grant – Ongoing
- 7. YWA Grant – Pump Station 10 River Outfall – Ongoing
- 8. YWA Grant Levee Storm Drain Replacement Unit 5 – Ongoing
- 9. Levee Patrol Rehabilitation Grant – Ongoing

**Regulatory Compliance:**

- 1. Managing PWC-Certified Payroll 100 Projects online with Department of Industrial Relations – Ongoing.
- 2. Lincoln Financial Updating & Managing Retirement Accounts
- 3. Completed Office WPV Inspections twice monthly.

**Contacts:**

Vangie Flores @ YWA, Cassaundra Leighty @ Hard Rock, Sami Nall @ YWA, Veronica Ludwig @ Yuba County – YCDS, Ryan Potts @ Atteberry Searle, Aaron @ Paychex, Kristin Peach @ YC Auditor’s Office, Patrick Soper @ LWA, Joseph Nyguen @ LWA, Jennifer Jensen @ Jensen Smith, Kyle Close – Permit Runner, Veronica Cobian – ACWA, Veronica Gonzalez – KB Homes, and Kyle Sanchez @ MHM, Incorporated.

***13. General Manager’s Report:***

**Administration:**

1. Meetings: 09/24 CVFPB Coordinating Committee, 10/01 RD784 and TRLIA Board Meetings, 10/08 meeting with CVFPB & USACE staff regarding Relief Well #11, 10/10 Yuba County Be Prepared Fair, 10/15 Volunteer Information night, 10/25 CVFPB meeting, 10/29 Sutter-Yuba Association of Realtor's meeting (Co-presented with Yuba County Program for Public Information Committee), and Rotary.
2. Plan Reviews/Impact Fee Program:
  - A. New Residence - 4771 Arboga Rd.
  - B. New Cell Tower – APN 014250049000 Feather River Blvd.
  - C. Addition - 5643 North Gledhill Ave.
  - D. New Residence – 1087 Vine Avenue, West Linda.
  - E. Woodside Village 3B - *Cresleigh Homes*
  - F. Trull RV & Boat Storage – 4131 Hazel St.

**Projects:**

1. Center for Information Technology Research in the Interest of Society (CITRIS). *The team is in the early stages of developing a 3D subsurface model.*
2. South Ella Basin service road repairs - *By Wheeler Ranch II developer*
3. RD784 Emergency Operations Plan – *Updated draft version in review.*
4. Pump Station 10 outfall – *In design stages*
5. Horseshoe Levee pipe replacements – *CVFPB Authorization Letter WA2024155 received.*
6. Horseshoe Tree Removals (*Unacceptable USACE inspection items*)
7. Relief Well #11 repairs in Unit 8: - *CVFPB Authorization Letter WC2024199 received.*
8. USACE Utility encroachment correction coordination continues. *State Enforcement Case #15574 at Hammonton Smartsville Rd. near completion.*
9. Pump station 7 and 9 Rehabilitations - *Both Sites Completed*
10. Cenedella Bend Erosion Site Risk Analysis Study - *MHM developing the RFQ*

**Regulatory Compliance:**

1. Weekly Safety Meetings.
2. Monthly spray use report submitted to County.

**Announcements:**

1. November 19, 2024 Regional DWR Flood Fight Training Day – (Hosted by YWA and RD784)
2. The office will be closed on November 11<sup>th</sup> for Veteran's Day and on November 28<sup>th</sup> and 29<sup>th</sup> for the Thanksgiving Holiday.

***14. Board Reports:***

Brent Hasteley will be attending the ACWA Conference in December 2024.

**15. Meeting Adjourned:**

The meeting was adjourned at 10:40am

*The complete Board Agenda Meeting Material is available at the Reclamation District 784 Office, located at 1594 Broadway, Arboga, CA 95961. Any disclosable public record related to an open session item on the agenda and has been distributed to all or a majority of the Board Members less than 72 hours prior to the meeting, and is available for public inspection during normal business hours.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Office Manager of the Reclamation District 784 at (530) 742-0520 or fax (530) 742-3021. All requests should be made at least 24 hours prior to the start of the meeting. This is in compliance with Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the federal rules and regulations adopted in implementation thereof.*

Sarbdeep Atwal, President

Kimberly Ford, Deputy Board Secretary